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Student Representative

**The University of Rhode Island Board of Trustees
Joint Meeting of the Executive Committee and Compensation Subcommittee
Thursday, June 29, 2023 8:15 a.m. EDT**

**The University of Rhode Island
Brookside Residence Hall
West Alumni Road, Kingston, RI 02881**

OFFICIAL MINUTES

Chair Margo Cook welcomed everyone to the June 29, 2023, joint meeting of the University of Rhode Island (URI) Board of Trustees Executive Committee and the Compensation Subcommittee. The meeting was held in person with some board members participating remotely. Public access to the meeting was available via the YouTube video platform and is available for viewing at <https://web.uri.edu/trustees/meetings/>.

Chair Cook conducted a roll call attendance and reported that a quorum of members of both committees was present. She called the meeting to order at 8:28 a.m.

The URI Board of Trustees Executive Committee and Compensation Subcommittee members participating:

- Ms. Margo Cook, Board and Committee Chair (in person)
- Dr. Neil Kerwin (remote)
- Mr. Roby Luna (in person)
- Ms. Cortney Nicolato (in person)
- Mr. Vahid Ownjazayeri (in person)
- Mr. Thomas Ryan (remote)
- Dr. Marc B. Parlange, President (Executive Committee only; non-voting) (in person)

URI Board of Trustees member participating:

- Michael Fascitelli (in person)

"The University of Rhode Island occupies the traditional stomping ground of the Narragansett Nation and the Niantic People. We honor and respect the enduring and continuing relationship between the indigenous people and this land by teaching and learning more about their history and present-day communities, and by becoming stewards of the land we, too, inhabit."

URI President's Leadership Council members in attendance:

- Ms. Alyssa Boss, General Counsel (in person)
- Ms. Anne Marie Coleman, Assistant Vice President, Human Resources (in person)
- Dr. Barbara Wolfe, Provost and Executive Vice President for Academic Affairs (in person)

URI Staff members in attendance:

- Ms. Robin Cawley, Legal Assistant (in person)
- Ms. Michelle Curreri, Secretary to the Board of Trustees (in person)
- Ms. Lynn Owens, Associate Secretary to the Board of Trustees (in person)

Chair Cook acknowledged that the University of Rhode Island occupies the traditional homeland of the Narragansett Nation and the Niantic People. She thanked outgoing trustees Mike McNally, Karina Montilla Edmonds and Christine Heenan for their service to the Board, the committee, and the subcommittee.

1. APPROVAL OF THE MINUTES

a. Minutes of the February 7, 2023 Executive Committee Meeting [Enclosure 1.a.](#)

Chair Cook called for a motion that the URI Board of Trustees Executive Committee approve the minutes of the February 7, 2023 Executive Committee meeting.

On a motion duly made by Roby Luna and seconded by Vahid Ownjazayeri, it was

VOTED:	THAT	The URI Board of Trustees Executive Committee approve the minutes of the February 7, 2023 Executive Committee meeting.
	VOTE:	6 members voted in the affirmative and 0 members voted in the negative.
	YEAS:	Margo Cook, Neil Kerwin, Roby Luna, Cortney Nicolato, Vahid Ownjazayeri, Thomas Ryan.
	NAYS:	0
	ABSTAINS:	0

2. EXECUTIVE SESSION

- ### a. Discussion regarding completion of the annual performance review process for President Marc Parlange, pursuant to R.I.G.L. § 42-46-5(a)(1).
- Margo Cook, Chair

b. Discussion regarding amendment of the employment contract with President Parlange pursuant to R.I.G.L. § 42-46-5(a)(1).
- Margo Cook, Chair

Chair Cook called for a motion that the Executive Committee and Compensation Subcommittee of the URI Board of Trustees enter into Executive Session pursuant to R.I.G.L. § 42-46-5(a)(1) for a discussion regarding completion of the annual performance review process for President Marc Parlange, and discussion regarding an amendment to the employment contract with President Parlange.

Chair Cook noted that President Parlange has been notified in writing that this discussion will be conducted in Executive Session.

On a motion duly made by Cortney Nicolato and seconded by Vahid Ownjazayeri, it was

VOTED:	THAT	The URI Board of Trustees Executive Committee and Compensation Subcommittee enter into Executive Session for:
		a. Discussion regarding completion of the annual performance review process for President Marc Parlange, pursuant to R.I.G.L. § 42-46-5(a)(1).
		b. Discussion regarding amendment of the employment contract with President Parlange pursuant to R.I.G.L. § 42-46-5(a)(1).
VOTE:		6 members voted in the affirmative and 0 members voted in the negative.
YEAS:		Margo Cook, Neil Kerwin, Roby Luna, Cortney Nicolato, Vahid Ownjazayeri, Thomas Ryan.
NAYS:	0	
ABSTAINS:	0	

At 8:31 a.m., the Executive Committee and Compensation Subcommittee convened into Executive Session. Virtual public access was paused.

At 9:17 a.m., the Executive Committee and Compensation Subcommittee returned to Open Session. Virtual public access resumed.

Chair Cook called for a motion that the Executive Committee and Compensation Subcommittee of the University of Rhode Island Board of Trustees seal the minutes of the Executive Session that took place on June 29, 2023.

On a motion duly made by Roby Luna and seconded by Vahid Ownjazayeri, it was

VOTED:	THAT	The URI Board of Trustees Executive Committee and Compensation Subcommittee seal the minutes of the Executive Session that took place on June 29, 2023.
	VOTE:	6 members voted in the affirmative and 0 members voted in the negative.
	YEAS:	Margo Cook, Neil Kerwin, Roby Luna, Cortney Nicolato, Vahid Ownjazayeri, Thomas Ryan.
	NAYS:	0
	ABSTAINS:	0

3. DISCUSSION ITEM

- a. Planning for 2023-2024 goals and assessment and review of the Comprehensive Review Process as defined in the URI Board of Trustees policy entitled “Policy on Presidential Assessment”. Enclosure 3.a.**
- Margo Cook, Chair

This agenda item was deferred to the September meeting.

4. ACTION ITEMS

- a. Recommendation for approval to the URI Board of Trustees of an amendment to the employment contract with President Parlange.**
- Margo Cook, Chair

This item was deferred to the September meeting.

- b. Review of a 2.5% across the board salary increase for non-union non-classified employees effective at the beginning of FY2024, and recommendation for approval to the URI Board of Trustees.**
- Anne Marie Coleman, Assistant Vice President, Human Resources

Chair Cook called for a motion that the Executive Committee recommend that the Board of Trustees approve a 2.5% across the board salary increase for non-union non-classified employees effective at the beginning of FY2024.

On a motion duly made by Vahid Ownjazayeri and seconded by Cortney Nicolato, it was

VOTED: THAT The URI Board of Trustees Executive Committee recommend that the Board of Trustees approve a 2.5% across the board increase for non-union non-classified employees effective at the beginning of FY2024.

VOTE: 6 members voted in the affirmative and 0 members voted in the negative.

YEAS: Margo Cook, Neil Kerwin, Roby Luna, Cortney Nicolato, Vahid Ownjazayeri, Thomas Ryan.

NAYS: 0

ABSTAINS: 0

- c. Review of amendments to the Executive Committee and Compensation Subcommittee Charters, and recommendation for approval to the URI Board of Trustees. [Enclosure 4.c.](#)**
- Margo Cook, Chair

This item was deferred to the September meeting.

- d. Review of amendments to the Executive Committee Calendar, and recommendation for approval to the URI Board of Trustees. [Enclosure 4.d.](#)**
- Margo Cook, Chair

This item was deferred to the September meeting. Chair Cook would like the steps associated with the presidential performance review included in the calendar.

5. ADJOURN

Chair Cook called for a motion that the URI Board of Trustees Executive Committee and Compensation Subcommittee adjourn the June 29, 2023, joint meeting.

On a motion duly made by Roby Luna and seconded by Cortney Nicolato, it was

VOTED: THAT The URI Board of Trustees Executive Committee and Compensation Subcommittee adjourn the June 29, 2023, joint

meeting.

VOTE: 6 members voted in the affirmative and 0 members
voted in the negative.

YEAS: Margo Cook, Neil Kerwin, Roby Luna, Cortney Nicolato, Vahid
Ownjazayeri, Thomas Ryan.

NAYS: 0

ABSTAINS: 0

At 9:22 a.m. this meeting ended.

The next URI Board of Trustees Executive Committee meeting is tentatively scheduled for September 2023.

Official